

Trinity School  
Heathway Dagenham  
Essex RM10 7SJ  
Executive Headteacher: Jo Long  
Tel: 020 3435 5955



## **KEYWORKER**

**X2 PERMANENT  
X1 FIXED TERM CONTRACT - MATERNITY COVER**  
(Term time contract will be considered)

Scale 5: £30,033 per annum

Full Time - 35 hours per week Mon-Thurs 8.30 am - 4pm Friday 8.30 - 3.45pm - 52 weeks per year  
25 days annual leave per year (15 days fixed for closures) plus bank holidays

Required: ASAP

**Closing date: 12 noon on 3<sup>rd</sup> November, 2024**  
**Shortlisting: W/B 4<sup>th</sup> November, 2024**  
**Interviews: W/B 11<sup>th</sup> November, 2024**

Trinity School is seeking to appoint individuals with special skills, enthusiasm and a high degree of commitment to working with students with the highest level of need and challenging behaviour arising from autism.

The Highly Specialist Behaviour Team (incorporating the Living and Learning Centre) provides specialist care and support for the development of independent, self-help, functional and vocational living skills for up to 19 pupils currently aged between 8-19 with an ASC diagnosis and associated challenging behaviours. The Living and Learning Centre is a unique provision which provides a service to the pupils for 48 weeks per year together with flexibility in the timing of the school day within a set period.

The job will require the successful candidate to work closely with one individual student and to take responsibility for the implementation of their educational, social and behaviour plan. As a Keyworker, you will be expected to develop a deep understanding of the needs of your allocated student. You will also be expected to carry out joint planning for your assigned student and to lead lessons in a curriculum area under the guidance of the Centre's Qualified Teacher.

Applications are welcomed from individuals who:

- have proven good experience of working directly with primary, secondary and/or sixth form aged pupils who have an Autistic Spectrum Condition diagnosis.
- have some experience of working with individuals who have challenging behaviour/communication difficulties and can prove that they have the resilience to work with young adults with complex needs
- have awareness and can describe the School's TEACCH (structure) pedagogy
- are willing and able to carry out manual handling tasks which could include; assistance with students' personal care, auxiliary medical care and the management, under guidance, of difficult behaviours
- are committed to continuous professional development
- have a positive "can do" attitude and are very willing to learn
- are willing to work flexible hours
- some experience and basic skills of using ICT packages such as Microsoft Office (Word and Excel)
- possess at least a minimum of NVQ Level 2 (or equivalent is 4 GCSE's Grade A\* - C/new Grade 4 or above)
- are willing to follow assessment and recording procedures, as well as following relevant curriculum tasks

We will be able to offer you professional development and training along with shadowing, mentoring and coaching.

**We recommend all potential applicants arrange a visit to the LLC before making an application**

All applications should be made on the Trinity School application form available from the school website on <https://trinityschool.face-ed.co.uk/Vacancies>

**CVs will not be accepted and should not be submitted**

**Only those applicants that are shortlisted will be notified of the interviews**

Trinity School is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment. **All shortlisted candidates will undergo online searches and their referees contacted prior to the interview.**

An enhanced criminal record check via the DBS will be undertaken for the successful candidate.

This post is exempt from the Rehabilitation of Offenders Act and a comprehensive screening process, including a disclosure check will be undertaken on all applicants.