



Trinity School

PERSON SPECIFICATION

JOB TITLE: Teaching Assistant

GRADE: Scale 4

Person Specification	Tick Requirements as Essential or Desirable		Assessment – Fully, Partially or not met Essential / Desirable		Method of Assessment	Evidence to support Assessment against Specification
EXPERIENCE						
1.1 Of working with individuals with special educational needs or disabilities in a mainstream / SEN setting.	√					
1.2 Of working with individuals who have communication difficulties/disabilities and may communicate their needs by physical means.	√	√				
1.3 Of contributing to individual's records and annual reviews.	√					
2. SPECIAL ABILITIES						
2.1 Ability to follow a written/verbal instruction.	√					
2.2 Ability to be able to record clear and precise observations on students orally	√					

or by classroom completing check lists etc.						
2.3 Ability to work positively and supportively with students/pupils with complex and learning difficulties	√					
	√					
2.4 Ability to develop good, collaborative working relationships with colleagues.	√					
2.5 Demonstrates an understanding or empathy for students with special education needs						
2.6 Potential for training in the administration of enhanced medical care and support and the administration of such skills within the context of daily school routines	√					
2.7 To be committed to providing a safe and secure service to the children of the school and to put duty of care for the children above all other considerations.						

3. OTHER JOB SPECIFIC REQUIREMENTS						
3.1 Commitment to the Council's Equal Opportunities Policy And acceptance of their responsibility for	√					

its practical application.	√					
3.2 Good attendance and timekeeping record.		√				
3.3 Recent first aid qualifications.	√					
3.4 Ability to deal with students basic and intimate health & hygiene needs.	√					
3.6 Willingness/skills to assist in classroom administration duties and preparation of resources.	√					
3.7 Ability to follow verbal and written directions on activities relating to the students.	√					
3.8 Ability to work as a member of a team.	√					
3.9 Ability and willingness to respond quickly to the changing needs of the children and school on a short and long term basis by being a flexible worker.	√					
3.10 Ability to work in line with school policies and meet school / national standards.	√					
3.11 Ability and willingness to undertake water based teaching activities in the water of school swimming pool.						

4. EDUCATION AND TRAINING						
4.1 Ability to demonstrate good literacy skills and write clearly and accurately in order that meaning is understood and conveyed.	✓					
4.2 Evidence of further training or experience in a related field.	✓					
4.3 Willingness to participate in Training, Professional Development Opportunities.	✓					
4.4 Ability to participate in supervision / target setting	✓					
4.5 Evidence of education/training to the minimum standard of NVQ2/GCSEs in Maths and English Grade A to C or new level 4-9.						
5. DISQUALIFYING FACTORS						
Indication of sexist, racist, and anti-disability attitudes or any other attitudes inconsistent with either the Council's Equal Opportunities Policy or the School's Safeguarding Children Safe Recruitment Policy and Procedures.						